

St. James Anglican Church
Vestry Business Meeting
June 24, 2021

Vestry Members Present via Zoom: Rev. Brian Schulz, Rector, David Chapman, Senior Warden, Bob Kirkland, Jr. Warden, Margie Armstrong, Clerk, Terri Boykin, Cheri Dale, Don Flick, and Beverly Lucas

Vestry Members Absent: Marta McLaughlin

Others present: None

The meeting was called to order at 7:00 PM.

I. Opening Prayer and Devotion (Dt. 31:1-8)

- a. What words from the passage speak to you? "Be strong and courageous. Do not fear or be in dread of them. The Lord goes before you. He will not leave you or forsake us."
- b. Dave Chapman shared the good news about using the church parking lot for Frank Trane's Memorial Service on Saturday, June 26. We thanked God for his faithfulness to us and how he takes care of us.
- c. We also thanked God for Rev. Jason Lyon coming to us as a curate.
- d. Thank you for the children that are coming to Sunday School. Thank you for the new SS teachers that are joining the Sunday School staff.
- e. Special blessings on Frank Trane's Memorial Service that the attendees will be drawn to God. Their love for Jesus will be rekindled and they will come back to church.

II. Approval of Vestry Minutes 05/20/2021

- a. Motion to approve the Vestry Minutes from May 20, 2021 as presented was made by Don Flick and seconded by Beverly Lucas. Motion carried.

III. Finance Committee Report was by Dave Chapman.

- a. Our income for May 2021 was \$17,611 less than budgeted. Our expenses for May 2021 were \$5,551 less than budgeted. Overall our net Income variance was \$6404.
- b. We have lost some tithing parishioners over the past year. Some parishioners have lost income due to Covid-19 and have reduced their tithing.
- c. Motion to accept the Finance report was made by Terri Boykin and seconded by Bob Kirkland. Motion carried.

(See Finance Report for May 2021 on the next page.)

**St. James Anglican Church
May 2021 Month End**

	May 2021 Actual	May 2020 Budget	Variance
Income	\$36,556	\$54,167	\$ (17,611)
Expenses	\$52,522	58,073	\$ 5,551
Net Income	\$(15,966)	\$(3,906)	\$(12,060)
Year-to-Date			
Income	\$252,864	\$277,834	\$(24,970)
Expenses	\$258,983	\$290,357	\$ 31,374
Net Income	\$ (6,119)	\$(12,523)	\$ 6,404

IV. Full Time Employees & Church Policies

- a. We will be revising the St. James's Employee Handbook as it has become out dated. We will be looking at full time employees and how many hours per week a full time employee needs to work.
- b. Affordable Care Act states that a full time employee works 30 hours per week. Don Flick recommended that Maryl DeMilo be considered a full time employee as of February 1, 2021.
- c. She will be accruing sick days, vacation days, and paid holidays.
- d. Motion to recognize Maryl DeMilo as a full time employee retroactive to Feb 1, 2021 was made by Terri Boykin and seconded by Dave Chapman. Motion carried.
- e. Bob Kirkland asked Don Flick to share with the Vestry the increased costs of a full time employee at the next meeting. Don thought the increased costs would be minimal.

V. Children's Ministry Expansion

- a. We are considering adding a Sunday School teacher from a local college. We will advertise at Vanguard, Concordia, Biola, and perhaps UCI.
- b. Cost will be \$2000 for the rest of the year. We have money in the budget.
- c. Person hired will work 3 hours per week @ \$15-\$20 per hour.
Motion to hire a part time Sunday School teacher to help with the Sunday School program was made by Don Flick and seconded by Bev Lucas.
Motion carried.

VI. Fr. Jason Lyon's Arrival

- a. Fr. Jason is not on staff. He will need to complete his curacy plan.
- b. Fr. Jason works with San Bernardino court as a counselor with recently divorced families. Michelle, Jason's wife, is a nurse and has hospitality gifts. Their daughter, Brooke, is a singer.

- c. They are originally from Orange County and they will be moving back to the area. Fr. Jason is also a lawyer, and worked in regulatory law.

VII. Vestry Calls to Parishioners – Results were discussed.

VIII. Oikos Video #3

- a. John, Marta, and Terri are getting their group together.
- b. Need to complete 6 videos. We viewed video #3.

IX. Meeting with Newcomers

- a. Newcomer meeting will be held on Sunday, June 27.
- b. Pastor Brian will explain the process to join the church.

X. Music Ministry Update

- a. During the summer, we will be doing some different things. Last week we had a soloist and cello player.
- b. We will be conducting a music ministry survey later this summer.

XI. Sunday, July 4th Parish Lunch

- a. BBQ with hot dogs and hamburgers, side dishes, and desserts from parish. Lee Sutherland and Phil Bemis will be doing the barbecuing.
- b. We will have games to play: corn hole, bocce ball, horseshoes, and table bowling.

XII. Vestry Summer Meeting Schedule

- a. Next Vestry meeting will be on July 15, 2021. Finance meeting will be July 14, 2021.
- b. August Vestry meeting August 19 and Finance August 18.

XIII. Closing Prayer was given by Terri Boykin.

Meeting was adjourned at 9:00 pm.

**Respectfully submitted,
Margie Armstrong, Clerk of the Vestry**

Upcoming Events

**Vestry meetings: first and third Thursdays at 7:00 PM each month
Finance Committee meetings: third Wednesday at 7:00 PM each month**

**Next Vestry meeting: July 15, 2021
Next Finance Committee meeting: July 14, 2021**

Gafcon Sunday June 27, 2021 - Bring \$1 donation per person.

Schulz Family Vacation: July 19 - August 2, 2021