

**St. James Anglican Church
Vestry Business Meeting Minutes
January 21, 2021**

Vestry Members Present via Zoom: Rev. Brian Schulz, Rector, David Chapman, Senior Warden, Bob Kirkland, Jr. Warden, Margie Armstrong, Clerk, Terri Boykin, Cheri Dale, Don Flick, Beverly Lucas, and Marta McLaughlin.

Vestry Members Absent: None
Others present: None

I. Opening Prayer and Devotion – Pastor Brian

- a. I Timothy 6:11-12

II. Discussion: *The Vestry & The Rector*, pp. 83-90

- a. The assigned chapter spoke about the roles of the Sr. Warden and Jr. Warden.
- b. Prayers for our church people who are afraid of the virus. Shower us with a spirit of peace. We know that God is in control. We pray that you will give us dreams and visions of how to move this church ahead. Let us know how to reach out to those members of the congregation that are lonely, and/or fearful.

III. Approval of Vestry Minutes 01/07/2021

- a. Motion to approve the Jan. 7, 2021 Vestry Minutes was made by Don Flick and seconded by Cheri Dale. Motion was approved unanimously.

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IV. Finance Committee Report was given by Dave Chapman.

St. James Anglican Church Summary of Financial Results Month-End December 2020 and Fiscal Year-to-Date (7/1/20 – 12/31/20)						
	December Month End			Fiscal Year-to-Date		
	Dec. 2020 Actual:	Dec. 2020 Budget:	Variance	Year to Date Actual:	Year to Date Budget:	Variance
Income	\$68,852	\$68,834	\$ 18	\$305,845	\$350,700	\$ (44,855)
Expenses	\$56,140	\$64,039	\$ (7,899)	\$323,813	\$384,240	\$ (60,427)
Net Income	\$12,712	\$4,795	\$ 7,917	\$ (17,968)	\$ (33,540)	\$ 15,572
Variance Color Codes: Income <u>Black</u> - positive Variance. Actual > Budget (<u>over budget or "to the good"</u>) Expenses <u>Red</u> - positive Variance. Actual < Budget (<u>under budget or "to the good"</u>) Net income <u>Black</u> – positive Variance. Actual > Budget (over budget or <u>"to the good"</u>)						

- a. Income for December was ahead of budget by \$18. Expenses were budgeted at \$64,039 and actual expenses was \$56,140, for a positive variance \$7,899.
- b. Yearly budget was \$350,700. Yearly income was \$305,845. Variance was negative \$44,855. Yearly budgeted expenses were \$384,240. Yearly actual expenses were \$323,813. Variance was negative \$ 60,427. We completed the year with a positive variance of \$15, 572.
- c. Motion was made by Don Flick and seconded by Bev Lucas to receive the December Finance report.

V. Reorienting St. James Externally

- a. Terri Boykin discussed the content of two books. The books are 8-15 The World Is Smaller Than You Think and Not My Church by Tom Mercer.
- b. Terri presented ideas from the books about how to introduce friends and acquaintances to Christ.
- c. Oikos means extended family.
- d. It was suggested that ideas presented will be part of the new members class and also small groups.

VI. Small Group/Discipleship Discussion – Part 3

- a. Postponed to the next meeting, Feb. 4.

VII. Lenten Season Plans

- a. Bookmark: Reading the Psalms in 40 days with weekly meditation and praying over one psalm. Congregation will receive a bookmark through the mail before Lent begins.
- b. Weekly Zoom Study: *Soul Keeping* by John Ortberg will be hosted by Marta McLaughlin and Cheri Dale.
- c. Replace Shrove Tuesday Feb. 16 - with an evening of Lenten Preparation
- d. Ash Wednesday, Feb. 17-- Service at noon outside and 6:00 PM via Livestream
- e. Suggestion was made to do Morning Prayer or Evening Prayer on Zoom with different people leading it. We will try to do it later in the year, perhaps during ordinary time.

VIII. REALM Rollout

- a. This week every parishioner will be getting a link to REALM to set up their log in.

IX. Coronavirus

- a. Statistics update – Orange County vaccination roll out is at Disneyland and Soka University.
- b. You can register at the Bren Center at 8 AM tomorrow 1/22/21 for the Covid vaccine.

- c. There are not enough vaccines available to take care of everyone.
- d. Orange County hospitalizations are trending down. Currently there are 67 cases per 100,000 people.
- e. Vaccination sites from OC Dept of Health will be listed in the church bulletin next week.

X. Updates

- a. **Website** - Next week the website will be launched with a video .
- b. **Church's emails** will change: pastorbrian@stjchurch.life
- c. **Music Ministry Committee**
 - i. Pastor Brian is gathering the committee.
- d. **Pastoral Clergy Staff Position** is still open.

XI. Executive Session

XII. Closing Prayer was given by Pastor Brian.

XIII. Meeting was adjourned 9:05 PM

Respectfully submitted,
Margie Armstrong, Clerk of the Vestry

Upcoming Events

Vestry meetings: first and third Thursdays at 7:00 PM each month
Finance Committee meetings: third Wednesday at 7:00 PM each month

Next Vestry meeting: February 4, 2021 at 7:00 PM
Next Finance Committee meeting: February 17, 2020 7:00 PM

Shrove Tuesday: February 16, 2021
Ash Wednesday: February 17, 2021