

St. James Anglican Church
Vestry Workshop Meeting Minutes
7:00 PM June 4, 2020

ZOOM MEETING

Vestry Members Present via Zoom: Rev. Brian Schulz, Rector, David Chapman, Senior Warden, Bob Kirkland, Jr. Warden, Margie Armstrong, Clerk, Wayland Augur, Jim Dale, Don Flick, Marcia Kear, Karen Lorenz, and Marta McLaughlin.

Vestry Members Absent: None

Others present: Terri Boykin, Finance Committee member

Vestry Meeting was called to order at 7:02 PM.

I. Opening Prayer and Devotion - Pastor Brian

- A. **Galatians 3:23-29** Think about Paul. How radical would the people in Paul's time think about these verses? The Jews were not happy hearing that the Gentiles were invited to be members of Christ. Wealth divides people, socio economic, racial issues that we are facing today. We are all equal in God's eyes. We tend to fear people who are different from us. In Christ, those differences are not relevant. All are children of God. Only in Christ are we believers and equal in God's eyes. When we hear of their sufferings, we can try to draw them to Christ. We can identify with them and try to help them.
- B. **Prayers** – Lift up Wayland and his family over the death of his daughter. Pray for our nation, that God's hand would be over this nation. There would be peace over the nation. That many would be drawn to Christ. Satan is wrecking havoc in our nation. Prevent the enemy from doing the looting. Show us the way to react to those who are in pain. Use St. James as a light of hope. Continue to put a hedge of protection around the family of St. James to keep us safe from the corona virus.

II. Approval of Vestry Minutes 05-21-2020

- A. A motion was made by Wayland Augur and seconded by Jim Dale to approve the Vestry Minutes from May 21, 2020. Motion carried.

III. Church Re-opening on Pentecost 2020

- A. Jim Dale gave an update about the coronavirus in Orange County. There has been an increase in Covid-19 from Mother's Day, Memorial Day, and protest outings. We need 14 days of decline in new Covid-19 infections before we open churches. Are we here to protect the members of the congregation? Can we do something to encourage the members?
- B. Consensus of the Vestry is that we will wait until we have 14 days of Covid-19 infection decline in Orange County before we reopen the church.

IV. Next Steps in Mission & Small Groups

- A. Feedback from the Diocese of Western Anglicans zoom conference with guest speaker, Chris Gonzales, from Next Steps in Mission, AZ, was favorable.
- B. Pastor Brian will be meeting with the small group leaders to share the information we heard from Chris Gonzales.
- C. On Sat. June 27, Pastor Brian will host a zoom small group leaders' training session.

V. Susan Phillips Day School Proposal Update

- A. The Susan Phillips Day School would like to us to sublease space.
 - i. School has 15 students who currently meet from 9 am to 1pm Monday-Thursday. May wish to extend to 5 days with 19 students.
- B. Dave Chapman explained a preliminary outline of the building improvements that would need to be made to accommodate them.
 - 1. We would need to make a big room for them by combining 3 classrooms.
- C. Advantages to St. James
 - 1. Way to evangelize?
 - 2. Generate \$2500 per month income for sublet.
- D. Disadvantages for St. James.
 - 1. Rent storage space
 - 2. Make a big room

3. School and staff would need to share the bathrooms.
 4. Cost to renovate is almost \$20,000.
 5. Legal fees, janitorial, renting storage space for 3 years is almost \$53,000.
- E. Disadvantage for the school
1. Smaller facility than they have had in the past.
 2. Distance to bathrooms.
- F. What is our motivation to do this?
1. Outreach or charity?
 2. Better utilize the space
 3. Source of income
 4. How does this school fit into the Red doors for our strategic plan?
 5. Would they be compatible with us?
- G. **Consensus from the Vestry is not to go ahead with the preschool.**

VI. Finance Update

- A. Staff will work on Budget for 07-01-20 to 12-31-20 and it will be brought back to the next Vestry meeting.
- B. Staff will look at the income and expensed for the first 6 months approximately \$350,000. There will be no changes to salaries, or marketing initiatives.
- C. New Treasurer – Barbara Crofts is a CPA and she has developed bookkeeping and payroll systems for us.
- D. We need to determine which financial processes will be done by the staff and what will be the treasurer's job. At this time, we do not have a replacement treasurer.
- E. It was suggested that we seek out the Diocesan Finance Committee member, Sue Piper, from Prescott, AZ, for ideas of how to share the treasurer's responsibilities. Piper wrote the finance manual for the Diocese of Western Anglicans.
- F. We would like to recognize Barbara Crofts and formally thank her for her service to St. James. We may do a Livestream presentation one Sunday

to share with the parishioners. Karen Lorenz volunteered to have a reception at her house sometime in the future to honor Barbara.

VII. Livestream

A. Recent Livestream feedback

- i. Content is excellent, but the production quality of the video needs to be improved. Currently we have one camera, but we need a broadcast camera, and also scan camera.
- ii. Ben Carlson has been a good source for information for the camera set up and equipment needed.

B. Camera equipment and lighting update

- i. Three new cameras would give us more flexibility.
- ii. Two cameras with presets would allow us to have the camera set up before we switch to that camera.
- iii. The second preset camera could be set up to do a close up of the Psalm and Lesson readers and a variety of angles of Pastor Brian.
- iv. A 30X-zoom camera would show a closer view of the Eucharist.
- v. We would be able to broadcast more of the procession.
- vi. Recording Sunday morning services with the new cameras would allow us to save those recordings for future use on the website, for educational support, and congregational Bible Study, for example.
- vii. If we have guest speakers in the future, such as Ashley Null or Antonio Herndon, we could record and share on our website,
- viii. New cameras would help us with marketing.
- ix. We are looking at the repositioning the lights in the sanctuary. We will not need to purchase new lights at this time.
- x. Total cost: \$20,000 for three new plug and play cameras. More money will be needed for installation and training.
- xi. We have received a \$10,000 anonymous donation for the cameras.

VIII. Night of Prayer and Discernment

- A. A Night of Prayer and Discernment via zoom is being planned to help parishioners deal with Covid-19 and the Black Lives Matter protests.
- B. Black Christian leaders would be asked to share about their pain. Antonio Herndon was suggested as a possible speaker.
- C. We would offer a time for Question and Answers and Prayers.
- D. Date to be announced in the near future.

IX. Website Update

- A. Website is being populated.
- B. We will have a website draft in a week. Pastor Brian will send it to us.
- C. Cost of the website is \$6000.

X. Bylaws Revision

Article 7 Section 7:1 General Sales of Assets or Incurring Indebtedness

- A. We will be revising the church bylaws to give the staff more spending flexibility in order to do their work in a timely matter.
- B. Currently the bylaws state that “expenditures greater than \$1,000 must be approved by two-thirds (2/3) of the members of the Vestry present and voting at a meeting properly held.”
- C. Don Flick and Treasurer Barbara Crofts will develop some new language for the bylaw revision and bring it back to the next vestry meeting.

XI. Closing Prayer – Jim Dale closed the meeting in prayer.

Respectfully submitted,
Margie Armstrong, Clerk

Upcoming Events

Vestry meetings: first and third Thursdays at 7:00 PM each month
Finance Committee meetings: third Wednesday at 7:00 PM each month

Next Finance Committee meeting: June 17, 2020 PM
Next Vestry meeting: June 18, 2020 at 7:00 PM
June 7 Trinity Sunday