

# **St. James Anglican Church**

## **Vestry Business Meeting Minutes**

### **February 18, 2021**

**Vestry Members Present via Zoom:** Rev. Brian Schulz, Rector, David Chapman, Senior Warden, Bob Kirkland, Jr. Warden, Margie Armstrong, Clerk, Terri Boykin, Cheri Dale, Don Flick, Beverly Lucas, and Marta McLaughlin.

Vestry Members Absent: None  
Others present: None

The meeting was called to order at 7:02 PM.

- I. Opening Prayer and Devotion (*Dt. 25:13-16*)**
  - a. We discussed the Bible verses. We must invite the Lord into all corners of our lives.
- II. Discussion - *The Vestry & The Rector, pp. 105-135***
  - a. We do not have a discretionary fund, but we do have a mercy fund.
  - b. We discussed restricted funds and how they should be used.
  - c. Other matters concerning how the church's offerings are counted and banked were discussed.
- III. Prayers for the church**
  - a. Guide the vestry and finance committee to be good stewards of the bounty that you have given us.
  - b. Thank you for the ways you have blessed our church.
  - c. Expand our territory and we would be a lighthouse to draw others to our church.
  - d. The Gifts of the Spirit would be prevalent in our ministry.
- IV. Approval of Vestry Minutes 02/04/20**
  - a. A motion was made by Terri Boykin and seconded by Cheri Dale to approve the Minutes of the February 4, 2021 Vestry meeting. Motion was approved.
- V. Finance Committee Report –**
  - a. Report was postponed until the next Vestry meeting because of Ash Wednesday's service.
- VI. HVAC Maintenance Proposal and Discussion**
  - a. Cleaning of the coils of HVAC – The evaporator coils need to be cleaned. This cost is in addition to the regular maintenance. They have not been cleaned over the last 5 years.
  - b. Cleaning of coils will cost \$1200.
  - c. Motion was made by Don Flick and seconded by David Chapman to have the HVAC coils cleaned for \$1200. Motion passed.

**VII. Monthly Diocesan Newsletter**

- a. Bishop wants us to give him the parish's emails.
- b. It was suggested that we forward the Diocesan Newsletter to our parishioners.
- c. It was also suggested that we add the Diocesan newsletter to the StJ website. We could also include a link to the ACNA and the AAC.

**VIII. Oikos Implementation Plan**

- a. What's the goal? (saturation, every member, our new DNA.)
- b. What does that look like?
- c. Concern about small groups and how they will adopt.
- d. Commit to pray for others.
- e. How should we communicate Oikos to others?
- f. Focus outwardly to develop relationships
- g. It was suggested that the pilot small group will read *8 to 15 The World Is Smaller Than You Think* by Tom Mercer so that they have a greater understanding of Oikos.
- h. Pastor Brian and Terri will work together to plan how to implement the Oikos experience within the small groups.

**IX. Small Group/Discipleship Discussion – Part 4**

- a. Item was postponed to next meeting.

**X. In-Person Services**

- a. Sunday attendance is maxing out the amount of people the church can hold indoors with the current pandemic regulations.
- b. Proposed second service times: 11:45 a.m. or 8:15 a.m.
  - 1. We will add the 11:45 am service.
  - 2. For Easter, we will plan to have 3 services.
  - 3. We will wait another week before we add a second service on Feb. 28.

**XI. Updates**

- a. Coronavirus - current trends – Covid-19 cases are trending downward.
- b. Music Committee has met once and we will be meeting again next week.
- c. Social Media Campaign is postponed due to time limits.
- d. Website – They are putting all of Pastor Brian's podcasts in chronological order before launching the new website.

**XII. Closing Prayer was given by Margie Armstrong.**

**XIII. Meeting was adjourned at 9:05.**

Respectfully submitted,  
Margie Armstrong, Clerk of the Vestry

### **Upcoming Events**

**Vestry meetings: first and third Thursdays at 7:00 PM each month**  
**Finance Committee meetings: third Wednesday at 7:00 PM each month**

**Next Vestry meeting: March 4, 2021 at 7:00 PM**

**Next Finance Committee meetings:**

**February 24, 2021 at 7:00 PM – Review January Financial Reports**

**March 17, 2021 at 7:00 OM – Review February Financial Reports**

**Palm Sunday: March 28, 2021**

**Maundy Thursday: April 1, 2021**

**Good Friday: April 2, 2021**

**Easter Sunday: April 4, 2021**