

**St. James Anglican Church**  
**Vestry Workshop Meeting Minutes**  
**7:00 PM July 9, 2020**

**ZOOM MEETING**

**Vestry Members Present via Zoom:** Rev. Brian Schulz, Rector, David Chapman, Senior Warden, Bob Kirkland, Jr. Warden, Margie Armstrong, Clerk, Wayland Augur, Jim Dale, Don Flick, Marcia Kear, Karen Lorenz, and Marta McLaughlin.

Vestry Members Absent: None  
Others present: None

**Vestry Meeting was called to order at 7:00 PM.**

**I. Opening Prayer and Devotion - Pastor Brian**

- A. **Philippians 1:12-20** – Paul is imprisoned in this passage. He is praising God even in the midst of his imprisonment. (Verse 20) Paul says, “it is my eager expectation and hope that I will not at all be ashamed, but that with full courage now as always Christ will be honored in my body, whether by life or by death.” We live with the same purposes as Paul. We live for the glory of God even though we are in the midst of this pandemic. God will use this pandemic for his glory. On Facebook, people are posting about trusting God. There are a lot of people coming to the Lord.
- B. We rejoice, Lord, that you are working during this time. We would like that the people of St. James would be instruments of hope and blessings. That we would be bold to speak to others about the Lord and not allow the enemy to bring us down. Pray for a hedge of protection around the people at St. James, keep our families safe from the Covid-19. Pray that no person would be left behind and that each one would be contacted. Love every person in our parish. Sign up to pray and fast on Monday, July 13 and we will become faithful intercessors. We lift the agenda to you and amongst us present, we would be unified.

**II. Approval of Vestry Minutes 06-18-2020**

- A. Motion to approve the minutes as presented was given by Marta McLaughlin and was seconded by Dave Chapman. Motion passed.

### **III. Coronavirus Update from Jim Dale**

- A. Orange County has lost control of Covid-19.
  - i. 1,292 new cases today in Orange County.
  - ii. 402 Cumulative Deaths, Daily new deaths - 26
  - iii. 288,996 Cumulative Tests
  - iv. Daily Tests received 3,514
  - v. Testing Positivity Percent 14.3%
- B. We will continue to wait to open the church until we have two continuous weeks of Covid-19 declines.

### **IV. Current Priorities – Pastor Brian gave a report of how we operate as a church.**

- A. **Why do we exist?** Because the hope of the world is a relationship with the living God revealed in Jesus Christ. We are the bearers of hope to a world of darkness.
- B. **How do we behave?** Live the mission, Go deep with God, Love everyone we come across. Not just those in the church, but everyone.
- C. **What do we do?** We make disciples of Jesus who know the love of God, who have experienced his forgiveness and healing power, and who are being equipped for ministry.
- D. **How will we succeed?** Worship, Small Groups, Paularino School is our outreach.
- E. **What is important right now?**
  - i. Thematic goal: Increase accessibility of St. James to outsiders.
  - ii. Create an inviting environment.
  - iii. Make Sunday worship more engaging and attuned to the Spirit.
  - iv. Expand small groups by implementing new discipleship model.
  - v. Launch new website and social media campaigns to reach a larger audience.
  - vi. Raise production quality of weekly livestream.
  - vii. Launch a simple-to-execute children's ministry.
  - viii. Work on having the worship team be more spiritual

**F. Pyramid of Priorities**

- i. Worship
- ii. Discipleship, Outreach
- iii. Communications, Pastoral Care, Administration

**G. Executive Pastor – Preethi Daniel handles staff supervision and oversees vendors**

- i. Administrator - Maryl - office organization
- ii. Communication – Erin - weekly videos
- iii. Bookkeeper – Carol
- iv. Graphic Artist – Janet sets up bulletin

**V. Livestream Equipment Upgrade Proposal**

- A. Bob Kirkland – reported about the Livestream updates. Ben Carlson has been helping out. Chuck, Sammy, and Timmy and Ed Whitting and Bob Kirkland are working together to make the livestream look better.
- B. Content is great.
- C. We have increased the speed of the internet and ethernet.
- D. Sound has been improving. Does not fade in and out.
- E. Replacing current camera with 3 new broadcast cameras. Controlled by remote controller in the back booth.
- F. PTZ (pan, tilt, zoom) with a new 19” monitor with 50 presets.
- G. New left-hand camera will focus on the lay reader, side view of rector, and choir. Planning to view procession and recession.
- H. Recording of sermons, or speakers, can be placed on the website and we will be able to edit the footage.
- I. Plan to add the livestreaming to our church marketing.
- J. Final cost is \$21,644.40 which includes shipping/taxes/lift rental and installation. Anonymous donors have committed to \$19,000. Cameras come with a 3-year warranty. Installation will be completed in house. Training will be included. We will use \$3000 from building fund budget to help with training and installation.

- K. **Motion to move forward to buy the necessary cameras to improve the livestreaming was made by Jim Dale and seconded by Margie Armstrong. Motion carried.**

**VI. Building Improvement Committee Update**

- A. Committee is working on an altar design.
- B. Lighting in Trane Hall – soften the lights and to work better with the décor.
- C. Accent design on the wall in the narthex of the church. There will be some shelves on the wall with books and plants.
- D. 2 more tables for coffee bar area have been ordered.
- E. Approved \$20,000 for Building Improvements. \$10,000 is from the Morgan Stanley account and \$10,000 is from an anonymous donor, plus an additional \$4000 from another anonymous donor.

**VII. Website Update –**

- A. Preethi gave an overview of the new website design.
- B. Change of domain name: **stjchurch.life**
- C. Emails will be changed in the next few months.
- D. Suggestion was given to use different pictures of Costa Mesa to show about our community. Perhaps use a drone view from the beach heading in land to Costa Mesa and beyond.
- E. Some of the words are difficult to read. Suggested that the font size be enlarged and the lettering has more contrast with the background.

**VIII. Chapel / Columbarium Discussion will be discussed at the next meeting.**

**IX. Report on High Tower**

- A. High Tower is a real estate firm that focuses on finding locations for churches.
- B. The Airway location is our current location for St. James for the next 3 years, with a possible, additional 3 years.
- C. Building search committee will be looking at:
  - i. Other commercial properties

- ii. Sharing space
- iii. Continue to stay in the building we currently have.
- iv. Terri Boykin will be helping Dave with the building search.
- v. Bring in an organization to co-lease the building with us.
- vi. High Tower is willing to re-engage with us.
- vii. Next meeting, Dave Chapman will bring back the contract from High Tower for vestry approval.

**X. Treasurer Update –**

- A. No new treasurer yet. Barbara Crofts is training church members for the necessary tasks.
- B. Roger Murr is reconciling the credit cards.
- C. Bev Lucas is doing accounts payable.
- D. Maryl DeMilo will be preparing the treasurer's charts.

**XI. Preethi's Visa Status Update**

- A. Preethi should hear something in a few days.
- B. She cannot receive a salary from the church going forward until her visa is approved.
- C. She will be volunteering until her visa is approved.

**XII. Vestry Members need to pick up the David Roseberry's book from the church office before the next vestry meeting.**

**XIII. Bishop Keith is doing well after his surgery.**

**XIV. Closing Prayer was given by Don Flick.**

**Meeting was adjourned at 9:20 PM.**

Respectfully submitted,

Margie Armstrong, Clerk of the Vestry

**Upcoming Events**

**Vestry meetings: first and third Thursdays at 7:00 PM each month**  
**Finance Committee meetings: third Wednesday at 7:00 PM each month**

**Next Finance Committee meeting: July 22, 2020 at 7:00 PM**  
**Next Vestry meeting: July 23, 2020 at 7:00 PM**